

**CITY OF CRESTVIEW HILLS, KENTUCKY**  
**CITY COUNCIL MEETING AGENDA**  
**THURSDAY JANUARY 9<sup>th</sup>, 2020**  
**7:30 PM**

**I. CALL TO ORDER** - Mayor Paul W. Meier will call the meeting to order with the Pledge of Allegiance and silent prayer.

**II. ROLL CALL** - The roll will be called to determine a quorum.

(1) Ms. Gronotte – present	(4) Mr. Sommerkamp - present
(2) Mr. Kramer – present	(5) Mr. Roesel - present
(3) Mr. Dorsey – present	(6) Ms. Luebbe - present

**III. APPROVAL OF AGENDA** - Mr. Kramer made a motion to approve the agenda; Mr. Dorsey seconded. Motion carried with all ayes and no opposing votes.

**IV. APPROVAL OF THE MINUTES** - Council is asked to approve the minutes of the Council meeting of Thursday, December 12<sup>th</sup>, 2019 and the special called meeting of Thursday, January 2<sup>nd</sup>, 2020. Mayor asked City Administrator to add on page 2 of the minutes under New Business resolution number one; TRISCO Construction contract to reflect \$30,969.00. Mr. Kramer made a motion to approve as amended, Mr. Dorsey seconded. Motion carried with all ayes and no opposing votes. Special Meeting of 1/2/2020, motioned by Mr. Dorsey, Mr. Sommerkamp. Motion carried with all ayes and no opposing votes.

**V. CITIZENS & GUESTS** – Jim Kuehne, requested information of the Turkeyfoot Road Project; Mayor indicated he did not have any further information on the project and KYTC would have the next public meetings in mid to late summer.

**VI. MAYOR’S REPORT** – Next Mayor’s group meeting Saturday 1/18/2020 9:00 A.M., Planning and Development Services Council 1/23/2020 5:45 P.M. KY League of Cities, Day and Night in Frankfort 2/12/2020, Clark Center for Kentucky History.

**VII. CITY ADMINISTRATOR’S REPORT** – Transit Authority of Northern Kentucky has been working with a national consultant to review routes and operational systems and recommend ways to streamline the system; looking for ways to utilize funds in order to restrain the rising cost curve. Preliminary suggestions would recommend more efficiency and being more compact; move to a model where services would be with a quicker stop and more frequent services, curtailing low ridership areas. As far as Crestview Hills is concerned, the immediate impact would include an elimination of the express route connecting Crestview Hills to the airport on NKU due to low ridership (33 Express-running from NKU to the Airport would be eliminated). The route that runs through KY 17 and Orphanage Road would terminate at Wal-Mart in Fort Wright; a new route would be proposed (Medical Loop) running between the Town Center and the Edgewood hospital.

## VIII. OLD BUSINESS

1. **Ordinance 2020-01-01** – Second reading of an ordinance of the City of Crestview Hills City Council approving revisions to the City’s Code of Ordinances, Chapter 31, Section 31, setting the date and time for regular monthly Council meetings. Motioned by Ms. Gronnotte, seconded by Mr. Kramer. Motion carried with all ayes and no opposing votes.

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|------------------------|--------------------------|
| (1) Ms. Gronotte – yes | (4) Mr. Sommerkamp - yes |
| (2) Mr. Kramer – yes   | (5) Mr. Roesel - yes     |
| (3) Mr. Dorsey – yes   | (6) Ms. Luebbe - yes     |

## IX. NEW BUSINESS

1. **Resolution 2020-01-01** - approving the appointment of Mayor Paul Meier as the City’s representative on the Planning and Development Services Council of Kenton County for calendar year 2020 and David Kramer as the City’s alternate representative for calendar year 2020. Mr. Sommerkamp made a motion to approve; Mr. Dorsey seconded. Motion carried with all ayes and no opposing votes.
2. Mayor’s State of the City Address & Presentation of Goals & Objectives for 2020. The Mayor highlighted the following accomplishments in 2019:  
**Economic Development-** dbSolutions purchased the former Huntington Bank building on Centre View Boulevard to include expansions of two existing businesses in the building. Mayfield Clinic and ProScan indicated expansions of their businesses as well as Green Sky Credit. The City held the Business Appreciation Luncheon and has received positive feedback and strong attendance. There is a continued reinvestment in older neighborhoods, city staff continues to market reinvestment incentive for the College Park subdivision. The City Council adopted improved mechanisms for the collection of occupational taxes in 2019, Economic Development Committee finalized recommendations on new signage regulations for the Institutional Zone in 2019.  
**Public Works-** City Council adopted a new ordinance to clarify adjoining property owners’ responsibilities for maintaining the right of way abutting their property. A public hearing was held in December to solicit input from residents and businesses regarding problems with the Turkeyfoot Road traffic corridor. The City continued investment in infrastructure in 2019, resurfacing Parkway Drive in Old Crestview and rebuilding a portion of Shinkle Road sidewalk. City Staff continues to work with KYTC on a lighting plan for Dixie Highway. City Council adopted a new electric and natural gas franchise ordinance in 2019, signing an agreement with Duke Energy, and adopted a telecommunications franchise to allow entry of new telecommunications providers into the City.  
**Recreation-** The summer concert series has gained momentum and popularity in the region; over 12,000 people attended the concerts in 2019. The concerts will move to a new location in 2020 at Thomas More University.  
**Public Safety-** The City Council retained a consultant in 2019 to study the thirty-year old funding formula for Lakeside Park/Crestview Hills Police Authority; the goal is to create a new formula based on national best practices for shared services agencies that distributes the costs equitably between both cities taxpayers. Due to the State Retirement

System's unfunded liability, there were increased costs to local governments and the costs will continue in the future. Fire responses continue to remain low however overall call volume for EMS is strong due to the large daytime population and the major roads in the City.

**Administration-** The City ended the fiscal year with a 3.3 million dollar fund balance and no debt with an increase of \$336,000 from FY 2018-2019 leaving the city in a strong financial position. There were minimal adjustments in taxes in 2019; and the City remains one of the lowest effective tax areas in greater Cincinnati. The Administration's focus continues to be on a conservative financial budgeting. Further, the City added an electronic sign at the City Building in 2019. Stacy Corwin was hired to be the new Administrative Assistant, and Sanela Dautovic was hired to fill the part-time City Clerk role late in the year. The City received the Government Finance Officers Association Certificate of Excellence in financial reporting; this was the seventeenth year in a row the City was recognized as meeting the highest standards for financial reporting. The City remains financially strong and well managed.

Mr. Dorsey commented on the City staff and council the 3 million dollar spent on street replacement was not bonded money; also commented on receiving positive feedback on traffic islands and the attention to detail the people notice when they come to the city.

Ms. Luebbe inquired if anyone has signed up for the College Park incentive program; Williams indicated there is a continued effort to provide this information to the property owners in the subdivision, but no applications have been received.

**Objectives for 2020-** Primary focus will include continuing excellent customer service and sound financial stewardship. The City will work with KYTC and residents to address congestion on Turkeyfoot Road and Thomas More Parkway, continue to rebuild older streets and invest in the City infrastructure for future generations of residents. We will work with Management Partners to complete the analysis and recommendation for the funding formula for the Lakeside Park/Crestview Hills Police Authority. Further, the City will complete the economic development analysis for the community in 2020; working with commercial property owners and the selected nationally recognized consultant; there will be a steering committee of property owners, businesses, and residents in the community to work with the programs and to provide guidance. The City will also continue to complete phase one of the small pocket park on Centre View Boulevard in 2020. Another objective is to conclude Council discussions on the City's business tax in order to determine if there might be a long-term advantage of converting to a gross receipts tax. Establish part-time tax enforcement position and continue working with Kenton County to improve accuracy and accessibility of occupational license tax collections. Finally, one of the most important objectives is to continue to maintain the highest level of professionalism in City government and continue to enhance the community's reputation as a prime destination for businesses and residents in the region. Mr. Roesel would like to add the Council to assist property owners' whose property abuts the new Erlanger Industrial Distribution Center on Kenton Lands Road.

3. **Council Committee Assignments for 2020-** The Mayor presented a few minor changes to the Council Committee assignments based on the Council members input. Motioned by Mr. Roesel, seconded by Ms. Luebbe.

## **X. COMMITTEE REPORTS**

- A. Public Works- Ms. Luebbe indicated ongoing bids for Lookout Farm, first is Viox Engineers that will prepare specifications to be placed in February for work beginning in July

on Chancellor Drive. Second, Berling Engineers to provide the engineering for the rest of Lookout Farm with the same timeline. Also, mentioned was the new electronic display in front of the City building technical issues with the sign is being addressed by Wilson Lighting. Further, Trisco Construction winning the bid for repairs to the exterior of the building. Ms. Luebbe provided an update on 5G; the District of Columbia Federal Circuit Court will be having a hearing on a bait and switch lawsuit in which a portion of consumer paid utility fees which were supposed to go to fiber installation instead went to development of wireless infrastructure.

B. Finance-Mr. Roesel noted the budget is \$3,901,000.00, revenues have increased by \$160,000.00 Bank account reconciliations indicated everything is in good standing.

C. Police Authority- Monthly meeting December 16, 5:30 p.m., Clerk Sies accepted into International Institute for Municipal Clerks, Unit 34 sold for \$5,200.00; funds will be used for equipment for new cruiser. Sgt. Paloucci participated in Shop with a Cop.

D. Safety Committee- Monthly meeting January 2, 6:30 p.m., inspected firehouse and equipment; found the firehouse and equipment in good repair.

E. Fire/EMS- Fort Mitchell 135 total runs, 22 runs in Crestview Hills. 236.6 volunteer hours submitted, operating at staffing of 5, 4 full-time and 1 part-time hoping to fill the fifth position to full-time. Anticipate run increase in Crestview Hills on I-275 in 2020 due to reconstruction on west bound lanes. Edgewood 56 fire runs for month and 118 EMS calls; 14 fire runs for Crestview Hills 44 EMS calls. Also, in process of hiring 3 full-time personnel.

F. Development & Zoning- Committee has not met since last meeting, plan to make announcement about Pocket Park in February.

G. CHEER& Recycling-nothing reported.

H. Recreation-nothing reported. Looking for volunteers of interested residents.

I. Personnel & Public Relations-part-time City Clerk hired in early January.

J. Telecommunications Board-nothing reported. City Administrator indicated bids will be advertised by mid January.

K. Communications-Newsletter is electronic and also hard copies available at the City building.

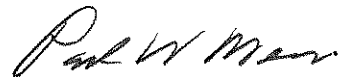
**X. ADJOURNMENT- 8:32 p.m.**

First-Mr. Kramer

Second-Mr. Dorsey

Motion carried with all ayes and no opposing votes.

APPROVED:



Paul W. Meier, Mayor

ATTEST:



Sanjela Dautovic, City Clerk