

## LAKESIDE PARK-CRESTVIEW HILLS POLICE AUTHORITY BOARD

Regular Meeting – May 15, 2023

**CALL TO ORDER:** The regular meeting of the Lakeside Park-Crestview Hills Police Authority Board was called to order at 1730 hrs by Chairman Paul Markgraf.

**ATTENDANCE:** Those in attendance were Paul Markgraf, William Dorsey, David Kramer, Brian Waite, Ed Wise (alternate member), and David Wolfer. Also in attendance were Chief Schutte, Lt. Col. Degenhardt, Sgt. Goodman and Sgt. Paolucci.

**MINUTES:** Mr. Dorsey made a motion to accept the April minutes. Mr. Kramer seconded. Motion passed unanimously.

**FINANCIAL:** The April financial statement was reviewed along with the April reconciliations. After a review of the bills, Mr. Waite made a motion to pay the bills. Mr. Dorsey seconded. Motion passed unanimously.

### CHIEF'S REPORT:

- 1.) The Department has been awarded a Kentucky League of Cities (KLC) Safety Grant for the purchase of traffic safety cones for all the cruisers.
- 2.) The Department had the KLC triennial audit on May 4, 2023. The Department was found to be in compliance.
- 3.) The Department instructed an Active Threat Level II training for the faculty and staff of TMU on May 10, 2023.
- 4.) The Student Police Academy at TMU concluded on April 28, 2023. The feedback has been very positive.
- 5.) The annual Police Memorial Service will be on May 17, 2023 at the police memorial in Covington. Lt. Col. Degenhardt will be the master of ceremonies.

### COUNCIL REPORTS:

Crestview Hills – The regular meeting was May 11<sup>th</sup> – The city had a first reading of the budget, confirmed the road list for KYTC municipal road aid funding allocation, accepted a bid for the repaving of Vernon Drive, Stacy Corwin was appointed as the City Clerk, the city designated Tranche 2 ARPA funds, the summer concert is June 23<sup>rd</sup>, the city's farmer market will begin at the end of May at the Gloria Dei Church parking lot.

Lakeside Park – The regular meeting was May 8<sup>th</sup> – The city had a first reading of a Duke Energy Franchise ordinance, a first reading of the budget, approved a municipal order for the municipal road aid fund, approved a resolution designating what roads are public and what roads are private, there was discussion on the Kenton County PVA property assessments, the city wide yard sale will be on May 20<sup>th</sup>, the Z21 review is almost complete.

**OLD BUSINESS:**

FY 23/24 Budget Proposal: The FY23/24 budget proposal was discussed. The Board decided to apply \$100,000 from the department surplus to the FY23/24 budget proposal. Mr. Kramer made a motion to approve the FY23/24 Budget. Mr. Waite seconded. Motion passed unanimously.

**NEW BUSINESS:**

Resolution 2023-02: Col. Schutte introduced Resolution 2023-02 to surplus Unit 39 (2015 Dodge Charger). Mr. Kramer made a motion to approve Resolution 2023-02. Mr. Wolfer seconded. Motion passed unanimously. Per the resolution, Mr. Markgraf then asked for a motion to sell Unit 39 on govdeals.com. Mr. Kramer made that motion. Mr. Dorsey seconded. Motion passed unanimously.

Resolution 2023-03: Col. Schutte introduced Resolution 2023-03 to upgrade the department's primary service pistols and surplus the existing primary service pistols. Mr. Dorsey made a motion to approve Resolution 2023-03. Mr. Kramer seconded. Motion passed unanimously.

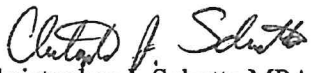
**GOOD OF THE ORDER:**

Annual Performance Evaluations: Col. Schutte mentioned that the Board will review all personnel evaluations in the June meeting. The Board will also conduct the annual performance evaluation of Col. Schutte at the June meeting.

Personnel: Col. Schutte announced his retirement from the Lakeside Park - Crestview Hills Police Department effective August 2023.

**ADJOURNMENT:** Mr. Kramer made a motion to adjourn at 1753 hrs. Mr. Waite seconded. Motion passed unanimously.

Respectfully submitted,



Col. Christopher J. Schutte MPA  
Chief of Police