

## LAKESIDE PARK-CRESTVIEW HILLS POLICE AUTHORITY BOARD

Regular Meeting – August 15, 2022

**CALL TO ORDER:** The regular meeting of the Lakeside Park-Crestview Hills Police Authority Board was called to order at 1815 hrs by Chairman William Dorsey.

**ATTENDANCE:** Those in attendance were William Dorsey, Paul Markgraf, Mark Lehman, and Brian Waite. Also in attendance were Col. Schutte, and Lt. Col. Degenhardt.

**MINUTES:** Mr. Markgraf made a motion to approve the July minutes. Mr. Waite seconded. Motion passed unanimously.

**FINANCIAL:** The July financial statement was reviewed along with the July reconciliations. After a review of the bills, Mr. Markgraf made a motion to pay the bills. Mr. Lehman seconded. Motion passed unanimously.

### CHIEF'S REPORT:

- 1.) The Department will present the Charity Car Show again next year on June 10, 2023 on the campus of TMU.
- 2.) Christopher Steward started on July 25, 2022. He is doing well in his Field Training.
- 3.) The Department continues to assist schools throughout Northern Kentucky with Active Threat response preparation.
- 4.) The Department assisted the City of Crestview Hills with the Summer Concerts at TMU. The Department handled Security and Threat Assessments in an effort to ensure that all participants experienced a safe event.

### COUNCIL REPORTS:

Crestview Hills – The regular meeting was August 11<sup>th</sup> – The city had a first reading of an ordinance amending the 22/23 budget, the city had first reading an ordinance setting the 2022 real property tax rate, the city approved a resolution awarding a bid to Paul Michels & Sons for Shinkle Road improvements, the city talked about the need for a new location for the 2023 Summer Concert since there will be construction where the concerts were this year.

Lakeside Park – The regular meeting was August 09<sup>th</sup> – The city heard from a resident regarding a zoning issue related to sheds, the city had a second reading of an ordinance restricting parking on Hudson Avenue, the city is reviewing participation in the Z21 Program, and the city discussed citizen concerns of motorists disregarding the stop sign at Locust and Penwood.

### OLD BUSINESS:

None

**NEW BUSINESS:**

Benefits Adjustment: Col. Schutte submitted a proposal to adjust the department's compensation package in an effort to remain competitive with other departments. After discussion Mr. Lehman made a motion to accept Col. Schutte's recommendation to increase the base pay of the department employees. Mr. Waite seconded. Motion passed unanimously.

**EXECUTIVE SESSION:**

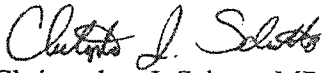
None

**GOOD OF THE ORDER:**

None

**ADJOURNMENT:** Mr. Lehman made a motion to adjourn at 1844 hrs. Mr. Waite seconded. Motion passed unanimously.

Respectfully submitted,



Col. Christopher J. Schutte MPA  
Chief of Police

## LAKESIDE PARK-CRESTVIEW HILLS POLICE AUTHORITY BOARD

Special Meeting – August 17, 2022

**CALL TO ORDER:** A special meeting of the Lakeside Park-Crestview Hills Police Authority Board was called to order at 0800 hrs by Chairman William Dorsey to discuss one item under Old Business. *The meeting was held on the video teleconference platform Zoom.*

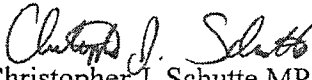
**ATTENDANCE:** Those in attendance were: William Dorsey, Paul Markgraf, David Kramer, Mark Lehman, and Brian Waite. Also in attendance was Col. Schutte.

### **OLD BUSINESS:**

Sergeant Promotional Process: Col. Schutte presented the results of the recent competitive promotional process for Sergeant. These results indicated that Ptl. James Jackson earned the highest composite score. Col. Schutte made a recommendation to promote Ptl. James Jackson to the rank of Sergeant effective September 1, 2022. Mr. Kramer made a motion to accept this recommendation and promote Ptl. James Jackson to the rank of Sergeant. Mr. Waite seconded. Motion passed unanimously.

**ADJOURNMENT:** Mr. Markgraf made a motion to adjourn at 0802 hrs. Mr. Kramer seconded. Motion passed unanimously.

Respectfully submitted,

  
Col. Christopher J. Schutte MPA  
Chief of Police

## LAKESIDE PARK-CRESTVIEW HILLS POLICE AUTHORITY BOARD

Regular Meeting – September 19, 2022

**CALL TO ORDER:** The regular meeting of the Lakeside Park-Crestview Hills Police Authority Board was called to order at 1725 hrs by Chairman William Dorsey.

**ATTENDANCE:** Those in attendance were William Dorsey, Paul Markgraf, Mark Lehman and Brian Waite. David Kramer was absent. Also in attendance were Col. Schutte, Lt. Colonel Degenhardt, Sgt. Paolucci, Sgt. Jackson & Melissa Sies.

**MINUTES:** Mr. Waite made a motion to accept the August Regular Meeting Minutes & the Special Meeting Minutes. Mr. Markgraf seconded. Motion passed unanimously.

**FINANCIAL:** The August financial statement was reviewed along with the August reconciliations. After a review of the bills, Mr. Lehman made a motion to pay the bills. Mr. Waite seconded. Motion passed unanimously.

### CHIEF'S REPORT:

- 1.) The department hosted an Active Shooter Community Instructor class on August 24. Twenty officers attended. The department continues to be a leader in this area.
- 2.) Unit 40 sold @ auction for \$5,660 on govdeals.com. Proceeds will be used to outfit the new cruisers.
- 3.) Several calls of a homeless individual in the area of Dixie Highway.
- 4.) There was a call on September 17 of a suspicious person in Edgewood, that was incorrectly reported on a news station, as an Active Shooter at TMU.
- 5.) The onsite portion of the Audit was completed in early August. The Audit presentation should be at the October or November meeting.
- 6.) The department offered threat assessments for the 2023 Concert Series for multiple venues throughout Crestview Hills.

### COUNCIL REPORTS:

Crestview Hills – The regular meeting was September 8<sup>th</sup> – The city had a second reading of an ordinance to set the 2022 Real Property Tax Rate; and a second reading for a 2022-2023 Budget Amendment.

Lakeside Park – The regular meeting was September 12<sup>th</sup> – The city had a first reading of the Tax Rate Resolution for 2022; and a Resolution for foreclosure on a property. Mr. Markgraf mentioned receiving calls & emails about an increase of vehicle break-ins and how he has responded.

### OLD BUSINESS:

N/A

**NEW BUSINESS:**

Chief Schutte submitted Resolution 2022-06 to surplus Unit 38 to be sold on govdeals.com, at the highest bid, by October 31. Mr. Markgraf made a motion to approve Resolution 2022-06. Mr. Lehman seconded. Motion passed unanimously.

Chief Schutte submitted an amended Pay Classification Plan due to recent raises. Mr. Lehman made a motion to approve the amended Plan. Mr. Waite seconded. Motion passed unanimously.

Mr. Dorsey mentioned moving the Police Authority meetings back to the Police Department conference room.

Mr. Dorsey requested that the December 19 meeting be virtual. All were in agreement.

**ADJOURNMENT:** Mr. Markgraf made a motion to adjourn at 1744 hrs. Mr. Lehman seconded. Motion passed unanimously.

Respectfully submitted,

Melissa Sies  
Police Clerk