

**PUBLIC WORKS COMMITTEE
MEETING MINUTES
Wednesday, January 3, 2024
9:00 A.M.**

Present: Chairperson Tim McKinley, Genie Wambaugh, Ed Wise, Mark Lehman, James Knadler, Michael Simms, Mayor Paul Meier

Staff Present: City Engineer Mike Yeager (Prime AE), and Public Works Director John Scheben

Absent: City Administrator Alex Mattingly

Chairperson Tim McKinley called the meeting to order at 9:00 a.m. and led the Committee in the Pledge of Allegiance.

The first item considered was approval of the December 6, 2023, meeting minutes. Mark Lehman motioned to approve, and James Knadler seconded, all voting in favor.

New or Continuing Business

A. Turkeyfoot Road Improvement Project – The mayor and City staff continue to urge state legislators that this project is a top priority, and to fund it as a priority. Specifically, the push is to establish a project budget for right-of-way and utility funding.

B. Vernon Drive Update – This project is on hold due to cold weather. A base layer of asphalt was installed between Rossmoyne to Parkway to help make the road passable. The Committee discussed steps taken to help with snow removal operations, placing safety cones near catch basins and other possible obstructions. Road work will continue in Spring 2024, starting with the tear out between Parkway and Summit. There was also discussion on penalties assessed against the contractor for hitting utilities and what steps can be taken to help avoid them, including more upfront design work.

C. Dixie Hwy. Sidewalk Improvements (Whitehouse Drive to North City Boundary with Lakeside Park) – No Update – Funding has not been released.

D. Horsebranch Rd. Repave and Drainage Improvements/Thomas More Parkway Roadway and Curb Repairs Grant Application – Crestview Hills was awarded a substantial grant for the Horsebranch Rd. roadwork project – these funds will be available for the design work starting after July 1, 2024. Discussion on Horsebranch Creek and what are some possible steps that could be taken to slow the water down (help reduce erosion), to help protect Horsebranch Road. Consideration needs to be given to how this project could help the long-range stability of Horsebranch Creek.

E. Centre View/Chancellor Streetlight Conversion to LED – Contract has been executed with Atkins & Stang for \$32,750. Materials have been ordered and should be installed sometime this month.

F. Duke Energy Gas Transmission Line Replacement Project – A progress update meeting is scheduled for Jan. 8 to discuss project status, schedule, etc. There was general discussion on the project’s street restoration.

G. Update to City Street Maintenance Plan – A draft report of the City Engineer’s findings was presented to the committee. There was general discussion on various streets, budget allocation, evaluation of difference options verses cost, and what are the next steps like making geotechnical test borings to help determine subgrade and help with design criteria. There was also some discussion about newer products that can help extend street life.

H. Proposed Right-of-Way Ordinance – An updated proposed ordinance that would regulate certain temporary and permanent items placed in the unimproved public right-of-way was presented to the committee. Discussion ensued among committee members centering around regulating temporary items in the unimproved right-of-way such as holiday decorations. A motion was made by Mr. Simms to recommend approval by City Council of the updated proposed ordinance – his motion was seconded by Mr. Wise. All voting in favor. The second reading of this ordinance is scheduled to occur at the January 11, 2024 City Council meeting.

Staff Report – None.

Adjournment

Motion to adjourn by Ms. Wambaugh, seconded by Mr. Simms, all voting in favor to adjourn. Committee adjourned at 10:10a.m.