

# CITY OF CRESTVIEW HILLS

## TEMPORARY BANNER/SIGNAGE PERMIT



The City of Crestview Hills regulates the use and placement of temporary banners within its corporate boundaries (Article XIV, Section 14.3 of City Zoning Code). Parcels located within the Shopping Center (SC), Institutional (INST), and Research Park Zones are allowed to place up to four (4) temporary banners per year. Banners may be no larger than twelve (12) square feet in size, and may be placed **no more than 14 days at a time prior to the event**. All property owners desiring to install a temporary banner must obtain a permit from the City of Crestview Hills.

Further regulations include:

- Banners may not be affixed to a utility pole, fence, or any structure other than the principal building on the site.
- It shall not exceed six (6) feet in height.
- It may not be separately illuminated.
- The banner can only be utilized to display a commercial or non-commercial message related to the property where it is located. *No offsite messages* may be displayed on the property.
- If freestanding, it shall be set back a minimum of ten (10) feet from any property line, and may under no circumstances be set within the public right of way.

The City of Crestview Hills does not assess a fee for a temporary banner permit.

*Property owners that fail to follow the conditions of the Ordinance will be denied a banner permit by the City's Zoning Administrator.*

\*\*\*\*\*TEMPORARY BANNER PERMIT\*\*\*\*\*

PROPERTY OWNER \_\_\_\_\_

PROPERTY ADDRESS \_\_\_\_\_

APPROXIMATE LOCATION OF BANNER \_\_\_\_\_

DATE OF INSTALLATION \_\_\_\_\_

DATE OF REMOVAL \_\_\_\_\_

### PERMIT APPROVAL

ZONING ADMINISTRATOR SIGNATURE \_\_\_\_\_

DATE OF APPROVAL \_\_\_\_\_